

# JA YOU'RE HIRED! PARTICIPATION AGREEMENT

*The purpose of this agreement is to outline the responsibilities of Junior Achievement of Arizona, Inc. and the participating school to ensure that all students receive the optimal learning experience from the Junior Achievement program.*

The school agrees to the following:

- Submit this document, which must be signed by yourself and your principal, by 11/30/2009.
- Pay \$100.00 deposit, refundable for schools who bring at least 75% of the students they indicated would participate on this form to the JA You're Hired! Workplace Skills Challenge. Please mail payment to:  

Junior Achievement of Arizona, Inc.  
ATTENTION: **JAYH Accounts Receivable**  
636 W. Southern Avenue  
Tempe, AZ 85282-4508
- Require teachers attending JA You're Hired to RSVP to participate in one scheduled training workshop at Junior Achievement on:
  - 11/10, 4:30 PM - 5:30 PM
  - 11/11, 10:00 AM - 11:00 AM
  - 12/2, 7:00 AM - 8:00 AM
  - 1/6, 4:30-5:30 PM
- Prepare students for their experience by ensuring that the students submit resumes/cover letters on time and that a JA volunteer leads 5 JAYH lessons with your class or group.
- Submit students' parental permission and photo release forms by deadline prior to event.
- Provide transportation to and from the JA You're Hired! Workplace Skills Challenge, ensuring that students are present for the full experience.

Junior Achievement agrees to the following:

- Provide Teacher and Volunteer Training.
- Provide curriculum guides and instructional materials.
- Provide customer service to teachers through telephone, e-mail following the teacher training.
- Provide facility staffing and student supplies for the Junior Achievement experience.
- Provide lunch and refreshments to students during the event.

## CANCELLATIONS:

Deposits will not be refunded for any school or teacher who cancels participation prior to the event or those who fail to bring 75% of their reserved students. These funds will be used to support this and other JA programs. Please direct any questions to: Junior Achievement at 480-377-8500.

**We have read the above information and understand our commitment to Junior Achievement. We understand that the status of our participation is contingent upon meeting the above criteria.**

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**CONTACT TEACHER**

**SCHOOL/DISTRICT**

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**CLASS/ORGANIZATION NAME**

**NUMBER OF STUDENTS\***

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**CLASS TIMES/DAYS OF WEEK** (Determines availability for JA Consultant, preparation occurs during regularly scheduled class or meeting times and can include students who are not attending the event.)

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