

JA Career Success™

High School



JA Career Success equips students with the tools and skills required to earn and keep a job in high-growth career industries. The program covers key topics including the 4C's (critical thinking, communication, collaboration, and creativity), strong soft skills, work priorities, STEM and other high-growth industries, and personal-brand and job-hunting tools (resumes, cover letters, interviews, and digital profiles). *JA Career Success* consists of seven 45 minute volunteer led sessions.

Session One: Get Hired: Critical Thinking and Creativity

Students are introduced to the need to be work ready by developing the 4Cs skills that employers want from people entering the workforce.

Key Learning Objectives

The students will be able to:

- Use a problem-solving technique to solve personal and professional problems
- Recognize that decisions made in the workplace have consequences

Session Two: Get Hired: Communication and Conflict Management Skills

Students apply communication skills to resolve conflicts in work-based scenarios. They will explore behaviors that inflame conflict and behaviors that lead to a resolution.

Key Learning Objectives

The students will be able to:

- Recognize common responses to conflict
- Apply conflict-management skills to resolve work-based issues

Session Three: Get Hired: Collaboration and Creativity

Students practice collaboration—a 4Cs skill—by using a team-building model referred to as the GRPI model, which describes the behaviors found in high-performance teams in the workplace.

Key Learning Objectives

The students will be able to:

- Demonstrate collaboration with team members to accomplish work-based challenges
- Recognize the components of a high-performance team

Session Four: Get Hired: Strong Soft Skills

Students will review soft skills that are in demand by employers and rate their own soft skills. They will use personal stories in a job interview workshop to communicate these skills to a potential employer.

Key Learning Objectives

The students will be able to:

- Identify soft skills that are in demand by employers
- Demonstrate personal soft skills in a mock interview

Session Five: Get Hired: Know Your Work Priorities

Students learn that in the current workforce, people change jobs or careers several times over a lifetime. Students explore which priorities should be their anchors as they prepare to enter the working world.

Key Learning Objectives

The students will be able to:

- Recognize the importance of being focused, proactive, and adaptable when exploring careers

Session Six: Get Hired: Know Who's Hiring

In groups, students analyze factors to consider when researching careers: skills learned through training and education; interests in various career clusters; and specific high-growth jobs

Key Learning Objectives

The students will be able to:

- Analyze requirements needed for high-growth industries
- Identify the education and training needed to be adaptable and competitive in the job market.

Session Seven: Get Hired: Know Your Personal Brand

Students work in teams to rate the personal brand of candidates applying for a job by comparing cover letters, resumes, and digital profiles of the candidates.

Key Learning Objectives

The students will be able to:

- Explore how to hunt for a job and the tools needed to create a positive personal brand as they build their careers