


Meeting Information

Date:	April 24, 2020	Time:	1:00–2:00 PM AZ
Dial In Information:	Toll Free: (855) 275-2300 External: (860) 275-2300 Participant Code: 072670	Place:	Telephonic

Participants

Kim Anderson	X	Christine Baim	X	Justin John		Robert Healy	X	Collin Krickl	X	Antonia Sanchez	X
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Board Development Committee
Purpose and Mission:

- **Board Building** - Health and effectiveness of the Board (e.g. education, demographic data, gap analysis, weeding & pruning)
- **Cultivation** - Recruiting and onboarding
- **Accountability** - Board self-assessments, Board member accountability data, setting targets

Meeting Agenda

- Introduction/Opening Remarks Kim
- Review Recruiting Pipeline & Nominations Group

Actively Recruiting	BDC Assigned	Notes/Status
Edson Salas	Collin	Collin will contact Edson, intend to have Sam Alpert speak/meet with him, targeting fall JA CAZ Board meeting (assuming Edson and BDC both want to proceed)
Trevor Wilde	Collin	Collin will contact Trevor, BDC will discuss at next meeting
Brittany Fuentes	Robert	Approved for nominating at May meeting
Jennifer Frank	Antonia	Antonia will make contact with Jennifer, BDC will discuss at next meeting
Brian Poli	Kim	Pending Katherine C's conversation with Wells Fargo, BDC will discuss at next meeting
Micheline Faver	Christine & Robert	Approved for nominating at May meeting

- Board Member Terms Ending in 2020 and Re-elections
 - **Committee approved nomination of both for re-election at May meeting.**
 - Bill Castin (6/1/2020)
 - Tom Morgan (6/1/2020)



- CAZ Board Chair and Committee Chair Nominations

- **Committee approved slate and will nominate at May meeting.**

- Nominate slate:

- Cary Smith – Board Chair
 - Tiffany House – Vice Chair and Fundraising Committee Chair
 - Collin Krickl – Vice Chair and Board Development Committee Chair

Group

- **Committee determined to discuss Pending Business at next BDC meeting.**

Pending Business:

- Board Member Profile (Questionnaire)

- Profile distributed at February 2020 Board meeting
 - Status? Need report from Katherine. Is data collected in spreadsheet? Updated into Board Scorecard? Completion rate?
 - Plan for updating Board demographics data and discuss targets

- Onboarding – tightening up the process

- Revised process doc shared and discussed. Kim will update based on discussion and repost process to the portal. **All notes are in the office, I will update once we're allowed back in the office.**

Group

- Nonprofit Board Answer Book

- Justin reviewed the documents with the group. More work to do here in leveraging Board Source information for our recruiting materials.

Justin

- Committee Agreed on Following for 2020 Goals and Objectives:

- Continuing to recruit based on targets set in 2019
 - Supporting acquisition of Board profile data, updating demographics analysis, setting targets and reporting to full Board
 - Conducting reelection process
 - Implementing Chair and Committee Chair election process
 - Improving Onboarding/Orientation process
 - Board Satisfaction Survey
 - Reporting on Board engagement (meeting expectations)

Group


Action Items Tracking

Action Item	Owner	Due Date/Status*	Update/Comments	Next Steps
Board Profile & Demographics			JA is looking to capture better data through the proposed Profile	Follow-up with Katherine to obtain status update and data.
Onboarding Process	Kim			Update process document and repost to Portal
Annual Self-Assessment Process/Board Engagement Score	Robert	Goal to complete in 2020	Robert presented first cut at Oct 30, 2019 Board meeting.	Obtain data from Board profiles and scorecard and update calcs.

*Green = On track

Yellow = Need more time

Red = Not on track

Gray = Not started

Board Development Committee Meetings

Date	Time	Location	Notes
4/24/20	1:00 – 2:00 pm	Telephonic	
5/5/20	2:00 – 3:30 pm	Telephonic	

JA AZ Central Arizona District Board of Directors Meetings

Date	Time	Location	Event
May 21, 2020	11:30 AM – 1:00 PM	JAAZ Tempe Office	Meeting