



Meeting Information			
Date:	May 5, 2020	Time:	2:00–3:00 PM AZ
Dial In Information:	Dial(for higher quality, dial a number based on your current location): US: 312 626 6799 or 646 876 9923 or 301 715 8592 or 346 248 7799 or 669 900 6833 or 253 215 8782 Meeting ID: 924 4088 9105 Password: 744160	Place:	Join from PC, Mac, Linux, iOS or Android: https://voya.zoom.us/j/92440889105 Password: 744160

Participants											
Kim Anderson	X	Christine Baim		Justin John		Robert Healy	X	Collin Krickl		Antonia Sanchez	

Board Development Committee

Purpose and Mission:

- **Board Building** - Health and effectiveness of the Board (e.g. education, demographic data, gap analysis, weeding & pruning)
- **Cultivation** - Recruiting and onboarding
- **Accountability** - Board self-assessments, Board member accountability data, setting targets

Meeting Agenda



- Update on Recruiting Pipeline & Nominations

Group

Actively Recruiting	BDC Assigned
Edson Salas	Collin
Trevor Wilde	Collin
Jennifer Frank	Justin
Brian Poli	Kim

Committee approved the nomination of Trevor Wilde, Jennifer Frank, Brian Poli and Chuck Warshaver.

Chuck Warshaver is a candidate that was recently identified by both Katherine C and Collin K as a great Board candidate. Collin spoke with Chuck and recommended his nomination via email. The Pipeline will be updated for the addition of Chuck.


Pending Business:

Group

- Onboarding – tightening up the process – REVISED PPT ATTACHED
- Board Member Profile (Questionnaire)
 - Profile distributed at February 2020 Board meeting
 - Status? Need report from Katherine. Is data collected in spreadsheet? Updated into Board Scorecard? Completion rate?
 - Plan for updating Board demographics data and discuss targets

Robert will check with Katherine on the status of the Board Questionnaires and whether there is updated demographic data ready for our use.

- Nonprofit Board Answer Book Justin
 - Justin reviewed the documents with the group. More work to do here in leveraging Board Source information for our recruiting materials.
- Committee Agreed on Following for 2020 Goals and Objectives: Group
 - Continuing to recruit based on targets set in 2019
 - Supporting acquisition of Board profile data, updating demographics analysis, setting targets and reporting to full Board
 - ~~Conducting reelection process~~
 - ~~Implementing Chair and Committee Chair election process~~
 - Improving Onboarding/Orientation process
 - Board Satisfaction Survey
 - Reporting on Board engagement (meeting expectations)

Action Items Tracking

Action Item	Owner	Due Date/Status*	Update/Comments	Next Steps
Board Profile & Demographics	Robert	TBD	JA is looking to capture better data through the proposed Profile	Robert will follow-up with Katherine to obtain status update and data.
Onboarding Process	Kim	Updated 5/3	Review at 5/5 meeting	Update process document and repost to Portal
Annual Self-Assessment Process/Board Engagement Score	Robert	Goal to complete in 2020	Robert presented first cut at Oct 30, 2019 Board meeting.	Obtain data from Board profiles and scorecard and update calcs.

*Green = On track

Yellow = Need more time

Red = Not on track

Gray = Not started